

# ScanIt Vehicles

## Scanning Manual

Updated July 2026

## Before you start

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The ScanIt Vehicles scanner app runs on rugged Android handhelds — **Chainway C66** and **Chainway C72**. Scanning uses the device's built-in barcode scanner and physical trigger, not the phone camera. The same device has a built-in thermal label printer used for stock stickers, key tags, and window addendum stickers. Make sure the handheld is charged before a lot audit, and confirm it has WiFi/network access for sign-in, syncing, and printing.

## Signing in on the handheld

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Open the ScanIt Vehicles app, enter your **Email** and **Password**, and tap **Login** (turn on **Remember Email** to save it for next time). These are the same credentials used on the web dashboard at [siv.smartelematics.com](https://siv.smartelematics.com). If your login covers more than one dealership, choose the dealer after signing in, or switch later with **Change Dealer**. The app checks for updates automatically at login.

## Download the inventory

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Before scanning, tap **Sync With Server** to download your dealership's current inventory list (pulled from your DMS) to the device.

**Works offline.** Once you've synced to download the inventory, scanning runs entirely against the on-device list — no signal needed on the lot. You only need a connection for the initial download and the final upload; the Sync button is disabled when there's no network.

## Scanning the lot

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1. Walk the lot and scan each vehicle — pull the device's physical scan trigger over the VIN barcode, or type the VIN/Stock # into the **VIN or Stock #** field and press Enter.
2. Each match flips the vehicle to "scanned" and records the time and GPS location of the scan; the **Scanned** counter climbs toward the **In Inventory** count.
3. The GPS location captured at each scan builds a movement history for the vehicle and supports lot-position reporting — see *Vehicle movement history* in the Variance & Reconciliation Reports guide.

On large lots, more than one scanner can work the lot at the same time — split the lot into zones so scanners don't cover the same ground twice.

## Printing stickers, key tags & addendums at the device

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The handheld's built-in label printer can produce, on the spot:

- **Stock stickers** — printed at vehicle check-in, on custom layouts.
- **Key tags** — barcode + stock # tags for the key board.
- **Window addendum stickers** — dealer-specific option/add-on disclosures.

Use the device's print option from the vehicle record after check-in or from a scanned vehicle to reprint a sticker, key tag, or addendum as needed.

## Vehicle check-in

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Check-in adds a vehicle to inventory from the handheld and typically prints its stock sticker and key tag as part of the workflow:

- **New vehicle** check-in — for incoming new inventory.
- **Used / trade-in** check-in — for used and trade-in vehicles.
- **Batch check-in** — check in multiple vehicles at once (e.g., a delivery of several units).

Most dealerships receive their inventory automatically from the DMS and use scanning to reconcile the lot against that list; check-in is used when a vehicle needs to be added or processed directly from the handheld ahead of (or independent from) the next DMS sync.

## "Not Found" vehicles

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If a scan doesn't match anything on the downloaded inventory list, the handheld asks "*<scan> was not found! Would you like to add it?*" Tap **Yes** to record it as found-but-not-on-list (it shows as **ADDED!**) or **No** to discard. Added vehicles appear on the **Not In Inventory / Variance (Found)** reports for reconciliation.

## Upload your scans

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When you're done scanning, tap **Sync With Server** again to upload your scans. Until you sync, your scans stay on the device — sync as soon as you have a connection so reports and reconciliation reflect the latest lot audit.

## Switching dealerships

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Menu (?) ? **Change Dealer** (shown only for multi-dealer logins). You can't change dealers with unsynced scans — the app warns "*Scanned Data Found!*"; sync first so nothing is lost.

## WiFi, settings & connection test

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Menu ? **Settings** ? **WIFI** opens Android WiFi settings; Settings also has Volume and an Information screen (wireless status, signal, IP, version). Menu ? **Test Connection** checks server connection, ping, and download speed — use it if syncing or printing seems slow or stuck.

Need more help? Click the ? in the top-right of the web dashboard for the built-in chat assistant and the latest help documents, or contact support at **810-695-9332** / **support@scanitvehicles.com**.