

ScanIt Vehicles

Addendums

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What an addendum is

An addendum is a printable sheet/sticker listing dealer-added options and their prices for a specific vehicle — the window sticker add-on that documents accessories, protection packages, and other dealer-installed options and pricing.

Printing an addendum

1. Go to **Addendums ? Print**.
2. Search for and **Add Vehicle(s)** to the addendum.
3. Pick a layout, if your dealership has more than one.
4. Add each option: enter **Option Name** and **Price**, then **Add Option**. Drag options to reorder them.
5. Click **Print** to generate the PDF.

The **Option Name** field autocompletes from your saved option catalog as you type, so common options only need to be entered once.

Your option catalog

Manage your reusable list of options under **Addendums ? Options** — each entry has a description and a price. Keeping this catalog current makes printing addendums faster, since **Option Name** autocompletes from it during printing.

Window addendum stickers at the device

The handheld scanner's built-in label printer can also print window addendum stickers directly on the lot, in addition to the web dashboard's PDF-based **Addendums ? Print** workflow. This is convenient for printing or reprinting a dealer-specific add-on disclosure sticker at vehicle check-in or while walking the lot, without returning to the web dashboard.

Need more help? Click the **?** in the top-right of the dashboard for the built-in chat assistant and the latest help documents, or contact support at **810-695-9332 / support@scanitvehicles.com**.